



PETERS TOWNSHIP SANITARY AUTHORITY

111 Bell Drive, McMurray, PA 15317
PHONE 724.941.6709 FAX 724.941.2283

www.ptsaonline.org

AGENDA

REGULAR MEETING

May 13, 2020

ROLL CALL:

MINUTES FOR APPROVAL: Minutes of April 22, 2020

VISITORS:

SOLICITOR'S REPORT:

ENGINEER'S REPORT:

MANAGER'S REPORT:

OPERATIONS MANAGER'S REPORT:

CORRESPONDENCE FOR THE BOARD'S INFORMATION:

FINANCIAL CONTROLLER'S REPORT:

FINANCIAL STATEMENT REVIEW:

PAYMENT OF BILLS & REQUISITIONS:

OTHER BUSINESS:

ADJOURNMENT:



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REGULAR MEETING

May 13, 2020

The regularly scheduled meeting of the Peters Township Sanitary Authority was called to order at 7:00 p.m. via video conference.

Board Members present: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek.
Absent from Meeting Rebecca W. Kaminsky.

Also present: Enoch E. Jenkins, Manager, Mark A. Chucuddy, Operations Manager, Patricia L. Mowry, Financial Controller, Nate Boring, Solicitor, Chad Hanley, HRG Engineers Inc.

APPROVAL OF MINUTES:

Motion: To approve the minutes of the April 22, 2020 Board Meeting.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

VISITORS: No visitors present.

SOLICITOR'S REPORT: Copy on File.

Mr. Boring, Solicitor, is monitoring legal issues related to COVID-19, including employment law updates, business and contract interruptions, and the availability of potential financial recovery assistance and resources.

ENGINEER'S REPORT: Copy on file.

Mr. Hanley reported the status of the Conveyance System Improvements Projects. The remaining task for the Donaldson's Crossroads interceptor portion is restoration, which is weather dependent. Mr. Hanley indicated the general contractor, A. Merante Contracting's substantial completion date is currently May 14, 2020. Merante has informally requested extending the substantial completion date to June 4, 2020, which a formal request/change order will be presented next month.

Mr. Hanley reported the status Hidden Brook replacement. The general contractor W.A. Patrakis has completed and submitted all the required close out documents. Mr. Hanley recommended approval of the final payment and the Change Order No. 4 in the amount of \$1,250 for manhole adjustments.

Motion: To approve W.A. Patrakis Contract 2019-2 Change Order No. 4 for manhole adjustment in the amount of \$1,250, and final payment request.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Mr. Hanley reported the status of the Stonehenge Truck Sewer project. The contractor J.S. Bova Excavating reports the project is progressing slowly. They are hitting rock, which is taking them time to remove. Mr. Hanley recommended payment to J.S. Bova Excavating for pay application No.2 as listed on the requisition.

MANAGER'S REPORT: Copy on file.

Mr. Jenkins reported to the Board on the letter received from the property owner at 340 Buffalo Ridge. The letter communicates the property owner's concern regarding the land sliding in his back yard in the sewer repair area. A landslide occurred at 338 Buffalo Ridge Road on February 19, 2018 which resulted in damage to the PTSA sewer main. The sewer repair and restoration were completed in May 2018.

Enoch E. Jenkins, Manager

Mark A. Chucuddy, Operation Manager

Patricia L. Mowry, Financial Controller

Donna L. LaManna, Billing Specialist

Patricia A. Cody, Administrative Assistant

Motion: To enter into executive session at 7:15 p.m. to discuss potential litigation.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Out of executive session at 7:34 p.m.

Management will work with the Solicitor and Engineer on a response to the property owner of 340 Buffalo Ridge Road.

OPERATIONS MANAGER’S REPORT: Copy of File

Mr. Chucuddy reported the status of the Donaldson’s Crossroad NPDES permit renewal. The testing will be completed by June 15, 2020. The PaDEP indicated the draft permit is in the process. There are no changes anticipated.

Mr. Chucuddy reported on the status of Justabout Farms Phase 2. The project is completed and the developer has submitted all the required closeout documents, except the maintenance bonding. Mr. Chucuddy recommended accepting the sewer lines for ownership, contingent upon receipt of the bonding and Solicitor approval.

Motion: To accept the Justabout Farms Phase 2 sewer lines for ownership, contingent upon receipt of the bonding and Solicitor approval.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

CORRESPONDENCE FOR THE BOARD’S INFORMATION: Copy on File

FINANCIAL CONTROLLER’S REPORT: Copy on File

FINANCIAL STATEMENT REVIEW: Month ending April 30, 2020.

PAYMENT OF BILLS & REQUISITIONS: Copy on File

Motion: To ratify disbursements in the amount of \$318,106.67 from the following funds:

Moved by Mr. Blazek, Seconded by Mr. Burns

Vote: Motion carried by unanimous vote (summary: Yes = 4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Fund	Disbursement	Total
Operating	Checks: 5558 through 5593 and ACH	\$62,886.39
Payroll	Transfer from Operating to Payroll fund	\$80,000.00
CFS Bank Loan	Valley View Sewer Ext/Dewatering	\$8,941.33
Developer Fund	Checks 1052 & Operating Fund Reimbursement	\$7,887.38
CFS Capital Improvement Fund	Requisition 2020-4	\$135,318.10
Penn Vest	Penn Vest Payment – Ivy Lane Sewer Ext. 2005 Debt Payment	\$2,199.93

PV Request	PV Loan Draw –Conveyance System Project	\$20,873.54
	Total	\$318,106.67

OTHER BUSINESS:

Motion: To adjourn the Board Meeting at 7:42 p.m.

Moved by Mr. Burns, Seconded by Mr. Blazek

Vote: Motion carried by unanimous vote (summary: Yes =4)

Yes: Eric S. Grimm, Robert L. Burns, John A. Banaszak, and David G. Blazek

Respectfully Submitted,

Patricia L Mowry

MOTIONS SUMMARY

MOTION NO.	MOVED	SECOND	MOTION SUMMARY TABLE	VOTE
1	Burns	Blazek	To approve the minutes of the April 22, 2020 Board Meeting.	Approved
2	Burns	Blazek	To approve W.A. Patrakis Contract 2019-2 Change Order No. 4 for manhole adjustment in the amount of \$1,250, and final payment request.	Approved
3	Burns	Blazek	To enter into executive session at 7:15 p.m. to discuss potential litigation.	Approved
4	Burns	Blazek	To accept the Justabout Farms Phase 2 sewer lines for ownership, contingent upon receipt of the bonding and Solicitor approval.	Approved
5	Blazek	Burns	To ratify disbursements in the amount of \$\$318,106.67.	Approved
6	Burns	Blazek	To adjourn the Board Meeting at 7:42 p.m.	Approved